# **PMI-OC Chapter**

# Open Volunteer opportunities – December 27, 2023

For more Details, please contact Niketa Mehta - director.volunteers@pmi-oc.org

# **Operations**

# **Mentorship**

- Mentee Coordinator
- Book Club Program Coordinator

# **Administration & Technology**

## **Information Technology (IT)**

• Website - Webmaster

# **Knowledge Management**

• No Openings

## **Publications**

- SEO/WP Coordinator
- Content Contributor

# **Finance**

### **Finance Events**

Ad Hoc Events Coordinator

## **Financial Accounting**

• Payment Card Manager

# **Communications**

### **Marketing**

• Event Marketing Manager

### **Outreach and Veterans**

- University Outreach Lead
- Military Outreach Lead

## **Strategy**

## **Strategic Planning**

No Openings

### **Membership**

• Membership Orientation Chair

# **Programs**

### **Networking**

• Networking Coordinator

### **Sponsorship**

• Sponsorship Specialist (2 Positions)

## **Industry Affinity Group**

• Event Project Manager

## **Dinner/Breakfast Program**

- Dinner Program Architect
- Dinner Registration Coordinator

## **Education**

• IT/Education Support Specialist

### **Online Programs**

- Study Groups Chair
- Study Group Instructor
- Pivotal Webinar Lead
- Speaker and Sponsorship Coordinator

### **Advanced Topic Seminars (ATS)**

No openings

### **Contracts**

No openings

### **Professional Development (PD)**

• Events and Technology Coordinator

### **Digital Media**

- Photographer Chair
- Photographer

## **Volunteer Team**

• Volunteer Registration Manager

#### **PMO**

• PMO Project Manager

### Professional Development (PDD)

• PDD Event Coordinator

### **Professional Day of Service**

• Volunteer professional day of service